



Codsall
Middle School

a school to be proud of



Considerate Ambitious Proud

29th June 2021

Cashless Catering Y5, Y6, Y7 (Not Y8)

Dear Parent/ Guardian,

From Monday 5th July 2021 we will be launching a cashless catering system in school. All canteen purchases from this date will be paid for via your child's Parent Pay account. Please can you ensure that your child has enough money pre-loaded onto their Parent Pay account in advance of any purchases made. If your child is entitled to free school meals, this will automatically appear daily on their payment card but can only be spent at lunchtime. Additional money would need to be uploaded onto your child's Parent Pay account for any break time or breakfast purchases. If you ordinarily access Parent Pay via a barcode letter please contact Mrs C Thompson, Finance Assistant to request one.

Each pupil will be issued with their own named payment card which they will scan at the till instead of paying as they usually do. This will then deduct the cost of the food items they have purchased from their Parent Pay account. There will be a cap of £5 daily to spend, with breakfast and break time sales (once they recommence) limited to £1 each.

Once the COVID-19 pandemic is fully under control, the cashless system will convert to using a biometric thumb print. This will overcome the problem of lost cards. Until this is possible every pupil will be provided with their first payment card (free of charge), but there will be a replacement charge of £4 for any that are lost. When we are able to use biometrics, we will write to you with more information and seek GDPR permission to do so.

Tutors will be explaining the new payment system to the pupils towards the end of this week during form time. Payment cards will be issued on Monday morning in school. It would be helpful if you could also discuss this at home with your child, in advance of Monday, to help them feel confident with the new process.

Kind Regards

P. Baker

Mrs P Baker
Deputy Head Teacher

Codsall Middle School

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